

Official signature - Aug

ROUTING AND RECORD SHEET

SUBJECT: (Optional) Luncheon Briefings for the Brookings Institution's Public Policy Conference for Corporate Executives on Understanding Federal Government Operations 1085/86

STAT
STAT

OM:

NSION

NO.

Executive Officer to the DD
7D18 HQS

DATE:

8 AUG
8 1985

TO: (Officer designation, room number, and building)

DATE

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. D/OC

STAT

2. D/OF
616 Key

3. D/OIS
1206 Ames

4. D/OIT
2D00 HQS

5. D/OL

STAT

6. D/OMS
1D4054 HQS

7. D/OP

STAT

8. D/OS

STAT

9. D/OTE
1026 C of C

10.

11.

12.

13.

14.

15.

18-1

DDA 85-2737/1

8 AUG
8 1985

MEMORANDUM FOR: Director of Communications
Director of Finance
Director of Information Services
Director of Information Technology
Director of Logistics
Director of Medical Services
Director of Personnel
Director of Security
Director of Training and Education

FROM:

Executive Officer to the DDA

STAT

SUBJECT: Luncheon Briefings for the Brookings Institution's
Public Policy Conference for Corporate Executives on
Understanding Federal Government Operations, 1985/86

Attached herewith is a copy of a memorandum sent to key Agency officials requesting their participation in subject luncheon briefings. In keeping with our expected participation in these activities, please nominate three middle- to senior-level officers (GS-13 to SIS-4) from your Office who will serve as luncheon table hosts and as discussants during the briefings. Please forward the officers' titles, mailing addresses, and extensions to me for consolidation and transmittal to the OTE Special Programs Officer. It would be appreciated if you would forward your list to me by close of business 23 August.

STAT

Attachment

DDA/MS 7Aug85

STAT

Distribution:

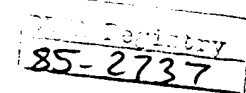
Orig - Adses (w/att)

1 - DDA Subj (w/att)

1 - DDA Chrono (w/o att)

1 - DDA/MS Subj (w/att)

1 - DDA/MS Chrono (w/o att)



OTE 85-4017

7 AUG
1985

MEMORANDUM FOR: Executive Director
Deputy Director for Intelligence
Deputy Director for Operations
Deputy Director for Science and Technology
Comptroller
General Counsel
Inspector General
Director, Office of Legislative Liaison
Director, Public Affairs Office

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Luncheon Briefings for The Brookings Institution
Public Policy Conferences for Corporate Executives
on Understanding Federal Government Operations,
1985-1986

1. Once again, The Brookings Institution has invited the Agency to participate in its Public Policy Conferences for Corporate Executives on Understanding Federal Government Operations. The six-day conferences for senior-level corporate executives are designed to provide an intensive overview of Washington policymaking. This memorandum requests that you and your Deputy serve as host at one or two of the 12 luncheon/briefings in 1985-1986 and that you identify middle-to-senior level representatives of your individual offices to participate as table hosts and discussants in the briefings. Dates for the 1985-1986 programs are attached.

2. The format will continue as in the past: Luncheon in the Executive Dining Room at 1200 hours followed by a briefing in the DCI Conference Room at 1300 hours concluding at 1400 hours. As host, you will conduct a 10 to 15 minute overview of the Agency and the Intelligence Community followed by a question and answer period in which the Agency discussants, selected for their Geographic and/or functional expertise, will participate by answering questions from the assembled group. Cost of the luncheons is borne by The Brookings Institution.

SUBJECT: Luncheon Briefings for The Brookings Institution Public
Policy Conferences for Corporate Executives on Under-
standing Federal Government Operations, 1985-1986

3. Please forward a list of discussants with titles, geographic or functional areas of expertise, office mailing addresses, and telephone extensions to [] Dean of Conferences, Office of Training and Education, Room 1036 Chamber of Commerce Building. She can be reached on extension [] should you have further questions.

STAT

/s/ James H. McDonald

STAT

Harry E. Fitzwater

Attachment

The dates for the 1985 - 1986 Brookings Luncheon Briefings are as follows:

11 October 1985
08 November 1985
22 November 1985
13 December 1985
07 February 1986
07 March 1986
21 March 1986
11 April 1986
02 May 1986
23 May 1986
13 June 1986
27 June 1986

Page Denied

~~DDA 83-1991/2~~
~~15 August 1983~~

MEMORANDUM FOR: Director of Communications
Director of Data Processing
Director of Finance
Director of Information Services
Director of Logistics
Director of Medical Services
Director of Security
Director of Training and Education

18-3

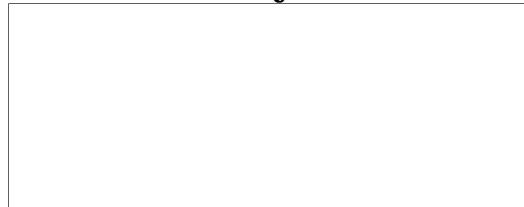
FROM:
Executive Officer to the DDA

STAT

SUBJECT: Luncheon Briefings for the Brookings Institution's
Public Policy Conference for Corporate Executives on
Understanding Federal Government Operations, 1983/84

Attached herewith is a copy of a memorandum sent to key Agency officials requesting their participation in Subject luncheon briefings. In keeping with our expected participation in these activities, please nominate three middle-to senior-level officers ~~from~~ ^{to} your Office who will serve as luncheon table hosts and as discussants during the briefings. Please forward the officers' titles, mailing addresses, and extensions to me for consolidation and transmittal to the OTE Special Programs Officer. It would be appreciated if you would forward your list to me by close of business 24 August.

STAT



Attachment

* 65-13 to SIS-4

Distribution:

0 - D/OC w/att
1 - Ea add'l adse w/att
✓ 1 - DDA Subject w/o att
1 - DDA Chrono w/o att
1 - EO Chrono w/o att
EO/DDA/ba(15Aug83)

*NOT Subject Copy**83-1991*

OTE 83-6068

9 AUG 1983

DD/A REGISTRY

FILE: 18-3

MEMORANDUM FOR: Deputy Director for Intelligence
✓ Deputy Director for Operations
Deputy Director for Science and Technology
General Counsel
Inspector General
Comptroller
Director, Equal Employment Opportunity
Director of Personnel
Director, Office of Legislative Liaison
✓ Director, Public Affairs Office

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Luncheon Briefings for the Brookings Institution's
Public Policy Conference for Corporate Executives on
Understanding Federal Government Operations, 1983/84

1. The Brookings Institution has requested that the Agency participate in its Public Policy Conference for Corporate Executives on Understanding Federal Government Operations. This is to request that you and your Deputy serve as host, at one of twelve luncheon briefings in 1983/84. We also ask your cooperation in identifying members of your staff to participate as table hosts and discussants in the briefings.

2. Dates for the 1983/84 programs are attached. The format for the programs will continue as in the past: luncheon in the Executive Dining Room at 1200 hours, followed by a briefing in the DCI Conference Room at 1300 hours concluding at 1400 hours. You or your Deputy would serve as hosts for the sessions, with middle- to senior-level Agency officers participating as luncheon table hosts and discussants during the briefing. The latter will consist of a 10 to 15 minute overview of the CIA and the Intelligence Community by the host, followed by a question and answer period in which the Agency discussants, selected for their geographic and functional expertise, will participate by answering questions from the Brookings Conference visitors. The cost of the luncheons are borne by the Brookings Institution.

85-2737

ROUTING AND RECORD SHEET**SUBJECT:** (Optional)

Luncheon Briefings for The Brookings Institution--1985-1986

FROM: Director of Training and
Education
2026 C of C**EXTENSION****NO.**

OTE 85-4017

DATE7 AUG
1985

STAT

TO: (Officer designation, room number, and
building)**DATE**

RECEIVED

FORWARDED

**OFFICER'S
INITIALS****COMMENTS** (Number each comment to show from whom
to whom. Draw a line across column after each comment.)1. Deputy Director for
Administration
7D24 Hqs.

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

85-2737

OTE 85-4017

7 AUG
1985

MEMORANDUM FOR: Executive Director
Deputy Director for Intelligence
Deputy Director for Operations
Deputy Director for Science and Technology
Comptroller
General Counsel
Inspector General
Director, Office of Legislative Liaison
Director, Public Affairs Office

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Luncheon Briefings for The Brookings Institution
Public Policy Conferences for Corporate Executives
on Understanding Federal Government Operations,
1985-1986

1. Once again, The Brookings Institution has invited the Agency to participate in its Public Policy Conferences for Corporate Executives on Understanding Federal Government Operations. The six-day conferences for senior-level corporate executives are designed to provide an intensive overview of Washington policymaking. This memorandum requests that you and your Deputy serve as host at one or two of the 12 luncheon/briefings in 1985-1986 and that you identify middle-to-senior level representatives of your individual offices to participate as table hosts and discussants in the briefings. Dates for the 1985-1986 programs are attached.

2. The format will continue as in the past: Luncheon in the Executive Dining Room at 1200 hours followed by a briefing in the DCI Conference Room at 1300 hours concluding at 1400 hours. As host, you will conduct a 10 to 15 minute overview of the Agency and the Intelligence Community followed by a question and answer period in which the Agency discussants, selected for their Geographic and/or functional expertise, will participate by answering questions from the assembled group. Cost of the luncheons is borne by The Brookings Institution.

SUBJECT: Luncheon Briefings for The Brookings Institution Public
Policy Conferences for Corporate Executives on Under-
standing Federal Government Operations, 1985-1986

3. Please forward a list of discussants with titles, geographic
or functional areas of expertise, office mailing addresses, and
telephone extensions to [] Dean of Conferences, STAT
Office of Training and Education, Room 1036 Chamber of Commerce
Building. She can be reached on extension [] should you have
further questions.

/s/ James H. McDonald

STAT

Harry E. Fitzwater

Attachment

The dates for the 1985 - 1986 Brookings Luncheon Briefings are as follows:

11 October 1985
08 November 1985
22 November 1985
13 December 1985
07 February 1986
07 March 1986
21 March 1986
11 April 1986
02 May 1986
23 May 1986
13 June 1986
27 June 1986